

CLS COMMUNICATION

Services

CLS Night Desk – around-the-clock language solutions



Reliable and fast: the 24-hour language service

Does your project have particularly tight deadlines? Is it crucial that you receive the edited, translated or corrected documents by the following morning? CLS Communication's 24-hour Night Desk is the ideal solution. You'll be able to sleep soundly, safe in the knowledge that our language professionals will work fast to deliver your orders on time and in the customary high level of quality.

GLOBAL NETWORK

The CLS Night Desk allows you to take advantage of our strong global presence. With a total of 19 offices on three continents, we can offer you reliable support wherever you are, 24 hours a day. After your local office has closed for the day, our CLS offices in other time zones around the world are ready to take care of your orders, offering you comprehensive language services, a wide variety of solutions and the customary level of quality.

ALWAYS THERE FOR YOU

Our project and business development managers are always on hand for CLS Night Desk clients. They will advise you on services and processes and ensure that the Night Desk Team is briefed to guarantee even the most complex jobs are completed in line with your specific needs and requirements.

- CLS Communication's integrated Workflow system ensures orders are passed seamlessly from one office to another.
- Your personal team briefs project managers and translators on your requirements.
- All our language professionals use the same glossaries, style guides and translation memories.
- All administrative matters, including invoicing, are handled by your personal CLS contact.

MULTILINGUAL COMMUNICATION

CLS Communication's broad portfolio of services spans the full range of communications work and delivers professional support starting with concept and idea development, right through to writing and editing, reviewing, proofreading and printing. Our service offering covers a wide variety of text types and comes either as an individual service or as a complete package.

THE ULTIMATE IN SECURITY

Do you work with confidential documents or sensitive information? With our services, you can rely on the highest standards of security. As well as using encrypted data transfer, we maintain strict confidentiality at all times. Whether you are entrusting us with a confidential memorandum containing the unpublished results of a study or your company's financial results, CLS Communication guarantees maximum security coupled with top-quality service.

Your partner of choice

With offices all over the globe, we can fulfil your language requirements to order and around the clock. For further information please contact us at www.cls-communication.com